

Menard County Soil and Water Conservation District

February 9, 2024 8:30 A.M.

Board Meeting Agenda

Present: George Staab, David Dowell, Ryan Todd, Kenton Bell, John Lyons, Samantha Holliday
George Staab called the meeting to order @ 8:30am.


Old Business:

- Review and vote on executive session minutes- David motioned, Kenton Second the motion, all in favor
- Review and vote on personnel policy handbook changes
- Discuss new hire pay and schedule
- Change banking information
- Review Resumes- Questions
- Update financials
- Report from IDOA- Grant Disbursements
- Plant, Tree, Fish Sale- update
- Soil Test Kit
- Admin Agreement- update
- Newsletter update
- Look into time clock on Quickbooks
- Equipment- update

New Business:

- Budget- David motioned, Kenton second the motion, all in favor
- Soil Testing kits from A&L Great lakes- We are going to be reaching out to A&L Great lakes to get 5 testing kits to have available in the office for customers to buy. George motioned, Ryan Todd second motion, all in favor
- Admin Agreement- We will receive \$3,138.75 for the last three admin agreements that have been submitted to Ashley Curran. She sent us an email stating that the payments are on their way and will take a few weeks to show up in our bank account. George motioned, Kenton second the motion, all in favor
- Rental Equipment- No change to before income
- Website- has been updated with the spring sales, updated rental agreement is on there along with the newsletter
- Ordered 2024 Plat Books- Ad sales have been completed and they will be sent out the first week of March
- PFC Funding- went over the new excel template that will show how much money we have to spend along with the ranking of each project
- AC Report- George motioned and David second the motion, all in favor
- Election- Appoint positions- accept the election. Retain George Staab as Chairman, Kenton Bell will be retained as the Vice Chairman, and John Lyons will be retained as the Secretary/ Treasure. George motioned, Ryan second the motion, all in favor

- RC Candidates- We will bring the two candidates that we have chosen to a second interview on Tuesday. One will be at 5pm and the other will be at 6pm.
- AC/RC incentives- Went over the AC/RC incentives Kenton motion, David second motion, all in favor.
- We are going to try having our board meetings the 2nd Tuesday of each month

X 
George Staab

X 
Samantha Holliday